



**REPORT ON MINISTRIES DEPARTMENTS
AND AGENCIES (MDAs) SENSITIZATION
LECTURES CONDUCTED BY THE NATIONAL
PRODUCTIVITY CENTRE**

Compiled by:
**Corporate Affairs and
Information Department.**
(c) 2023

REPORT OF MINISTRIES, DEPARTMENTS AND AGENCIES SENSITIZATION LECTURES CONDUCTED BY THE NATIONAL PRODUCTIVITY CENTRE IN 2023

Introduction

This report is a combined summary of the execution of the MDA's Productivity Lectures and Sensitization of the year 2023 from the headquarters and state offices of the Centre. The productivity Awareness Campaign (PAC) Programme of the Centre has various activities such as the Productivity Lectures, Productivity Walk, Productivity Coaching and Mentoring (PCM) in schools and Productivity Youth Initiative Programme (PYIP). The MDA sensitization lectures are designed for the public sector organizations and corporations that drive government programmes and agendas.

Over the years, It has been established that there is obvious gap in performance in the Public Sector owing to seeming low Productivity. The Centre in Carrying out the core mandate of stimulating the Productivity consciousness amongst the citizenry, deems it pertinent to drive the Productivity message to MDAs in order to rouse the consciousness and facilitate the attitudinal change of public servants towards higher performance Central to the fulfillment of the Center`s mandate in achieving this is the Productivity Awareness Campaign (PAC) Programme in MDAs

The National Productivity Movement relies heavily on the Productivity Awareness Campaign to drive the nation on the path of readiness for enhanced Productivity and higher quality through improvement engagement and practices. It is on this premise that the Centre through the CAI Department in headquarters and State offices launched out with the execution of this programme in the year 2023.

Summary of Programme Activities/Findings

The activities cuts crossed the specific areas for the year under review as follows:

- a) Ministries, Departments and Agencies (MDA's)
- b) Secondary School Teachers
- c) National Youth Service Corps (NYSC)

RATIONALE

In its bid to achieve its mandate of stimulating the productivity consciousness of Nigerians, the centre initiated a free productivity awareness/sensitization lectures in all MDAs across the country.

The lecture is intended to sharpen the skills and competences of the Human Resources in the service through the understanding of the definition of Productivity, its implication and the application of some basic tools and techniques that can improve productivity and efficiency in service.

Based on the understanding of the critical roles of teachers in the development of youths and the need to make the teachers appreciate and imbibe productivity culture in their day to day life, the secondary school teachers were also incorporated to benefit from the free lectures. Primarily the lecture is aimed at improving the productive performance of teachers in schools for efficient and effective service delivery.

MAIN OBJECTIVE

The major objective of the programme is to engender efficient, effective, and highly motivated Public Servants by instilling in them Productive mindset, positive work ethic and ability to use basic Productivity techniques to improve Productivity. It is believed that the awareness created through this forum will improve the capacity in the Public sector

OTHER OBJECTIVES INCLUDE TO:

1. Inculcate in the participants the right attitude to work
2. Enable participants to understand the concept and importance of productivity.
3. Introduce to them basic productivity improvement tools and techniques.
4. Enable participant to apply basic productivity improvement Techniques in their daily Lives.
5. Impact Productivity Culture in the Participants.

METHODOLOGY

- Sensitization Visit to the Management of Schools and MDAs
- Delivery of Interactive Session using power point presentation
- Feedback and continuous interaction with Workers

TARGETED AUDIENCE

- **Workers in all MDAs across the country**
- **Workers in the Education sector (Teachers). across the country**

MODE OF PRESENTATION

- PowerPoint presentation
- Questions and Answer Session

IMPACT

The lecture series had created an avenue for productivity message to be widely disseminated. It has also impacted positively on the Public servants by arousing their consciousness on productivity as well as building their skills and competencies for quality service delivery

S/N	ITEM	ACTIVITY	FINDINGS
1	MDA Productivity Lectures and Sensitization	a. National Anthem b. Introduction of Programme and Officers c. PAS - Productivity Awareness Survey d. Presentation of Paper/Lectures e. Q&A Session f. Nomination of Productivity Nodal Officer	<ul style="list-style-type: none"> ▪ Low level of awareness ▪ No Productivity Desk ▪ Poor Work Ethics ▪ Poor work Stations ▪ Need for improvement in business and work culture ▪ Need for Quality Circles
2	Secondary School Teachers	a. National Anthem b. Introduction of Programme and Officers c. PAS - Productivity Awareness Survey d. Presentation of Paper/Lectures e. Q&A Session f. Nomination of Productivity Nodal Officer	<ul style="list-style-type: none"> ▪ Low level of awareness ▪ No Productivity Desk ▪ Poor Infrastructure ▪ Poor Welfare ▪ Inadequate materials ▪ Lack of Motivation ▪ Overcrowded class rooms ▪ Poor training
3	National Youth Service Corps	a. National Anthem b. Introduction of Programme and Officers c. PAS - Productivity Awareness Survey d. Presentation of Paper/Lectures e. Q&A Session	<ul style="list-style-type: none"> ▪ Poor Facility ▪ Overcrowded Halls ▪ Inadequate equipments ▪ Need for improvement in appropriate posting ▪ Need for better service and experience

Lecture Content

Presentation Outline and Content at PAC Lectures and Sensitization		
MDA Lectures	Teachers Sensitization	NYSC Lectures
<ul style="list-style-type: none"> ✓ A Brief about NPC services and Programmes ✓ Productivity Concepts, perspectives, Improvement Management and Factors that affect individual Organizational productivity ✓ Application Basic Tools and Techniques for Improving Productivity 	<ul style="list-style-type: none"> ✓ A Brief about NPC, Mission, Vision, Services and Programmes ✓ The perspectives of Productivity (STEMI) ✓ Basic Concepts for Productivity ✓ Importance of Productivity to the Educational Sector ✓ Productivity Challenges Teachers for Performance ✓ Application of Productivity Tools and Techniques in the classroom for teachers ✓ Principles, Methods and Styles of teaching for Performance enhancement ✓ Child Development Psychology to aid improved learning 	<ul style="list-style-type: none"> ✓ About NPC, Services and Programmes ✓ Productivity Imperatives ✓ Productivity Concepts and Application for improvement ✓ Tools to boosting Productivity in Career, Talent, Workplace Performance, Entrepreneurship and Self Reliance ✓ Benefits of Productivity

Opportunity for Improvement

- i. Productivity Desk and Nodal Officers
- ii. Citizens Satisfaction Index Computation
- iii. Business Culture Improvement
- iv. System Development
- v. Infrastructural Development

LIST OF SCHOOLS VISITED FOR MDA LECTURE IN 2023

S/N	Target Audience	Name of Schools	No. of Participants (Male/ Female)	Date Implemented
1	Teachers	JSS Dei-Dei	45	18/9/2023
2		JSS, Kuje	67	20/9/2023
3	"	JSS, Kagini	49	21/9/2023
4	"	JSS, Lokogoma	35	21/9/2023
5	"	JSS, Giri	69	28/9/2023
6	"	JSS, Bwari	53	28/9/2023
7	"	JSS, Nyanya	48	11/10/2023
8	"	JSS, Hajj Camp	57	11/10/2023
9	"	JSS, Chika	48	11/10/2023
10	"	JSS, Gwagwa	40	12/10/2023
11		JSS, Kpegyi	60	31/10/2023
12	"	Premiere Academy, Lugbe	43	01/11/ 2023
13	"	JSS, Jikwoyi	23	03/11/2023
14	"	GSS, Lugbe	22	01/11/2023
15	"	JSS, Jikwoyi	20	07/11/ 2023
16	"	JSS, Kpeyegy	32	30/11/ 2023

NYSC PRESENTATIONS IN 2023

1	Corp members	FCT NYSC ORIENTATION	1,500	9 th November, 2023
2	Corp members	FCT NYSC ORIENTATION	1,500	22 nd August, 2023

OTHER MDA PRESENTATION

1	Nigerian Police Senior Officers	FCT POLICE COMMAND HALL	39	9 th November, 2023
---	---------------------------------	-------------------------	----	--------------------------------

STATES OFFICES MDA REPORT

S/N	STATE OFFICE	Name of Schools	No. of Participants (Male/ Female)	Date Implemented
1	Enugu	City Girls secondary school, New lay out	30	16 th February 2023
2	Enugu	Staff of Malex International Secondary School, Uwani, Enugu	50	10 th May, 2023
3	Benue	Lady Celine Sec School, Makurdi Benue State	23	28 th Sept., 2023
4	Imo	St. Marks Int. Sec. Sch, Owerri, Imo State	24	6 th October, 2023
5	Imo	EPHAPHATHA Academy, Owerri	26	21 st June, 2023
6	Imo	Abia State Int. Sec Sch, Abia State	32	9 th October, 2023
7	Nasarawa	Abdullahi Vocational Training Centre	30	10 th October, 2023
8	Nasarawa	Vocational Training Schools Lecture class	65	10 th October, 2023

9	Imo	Abi State University Int. Sec School Aba, Abia State	30	13 th October, 2023
10	Imo	Bishop Otubelu Sec Sch, Uwani	25	20 th October, 2023
11	Enugu	Queens College Enugu State	27	2 nd November, 2023
12	Nasarawa	Govt., Science Lafia	18	2 nd November, 2023
13	Imo	Big Thinkers Int, Academy, Aba, Abia State	100	23 rd November 2023
14	Benue	NKST Sec. School Makurdi	21	28 th November, 2023

LIST OF ORGANISATIONS VISITED FOR MDA LECTURE IN 2023

1	Nasarawa	Justice Sidi Bage Secretariat Conference Hall, Lafia	82	27 th July, 2023
2	Nasarawa	Ministry of Land and urban development office	23	8 TH SEPT., 2023
3	Edo	NIPOST Conferences Hall Siluka Road Benin City.	180	5 th Sept '023
4	Imo	State coordinator's office, National Agency for Food and Drug Administration and Control (NAFDAC) (Regulatory Office) Imo state.	16	13 TH SEPT 2023
5	Imo	Conference Hall of the National Directorate of Employment (NDE) Imo State Office	24	13 TH SEPT 2023

6	Benue	Conference hall, Ministry of Women Affairs and Vulnerable Group (MWVG) Imo State	103	20 TH & 21 ST Sept 2023
7	Edo	Ministry of education Nasarawa State office	20	25 TH SEPT., 2023
8	Benue	Conference Hall of Nigeria Security and Civil Defense Corps (NSCDC), Zone L Command Imo State	131	26 th SEPT., 2023
9	Imo	Abi State University Int. Sec School Aba, Abia State	30	13 th October, 2023
10	Imo	Bishop Otubelu Sec Sch, Uwani	25	20 th October, 2023
11	Enugu	Queens College Enugu State	27	2 nd November, 2023
12	Nasarawa	Govt., Science Lafia	18	2nd November, 2023
13	Imo	Big Thinkers Int, Academy, Aba, Abia State	100	23 rd November 2023
14	Benue	NKST Sec. School Makurdi	21	28 th November, 2023

LIST OF ORGANISATIONS VISITED FOR MDA LECTURE IN 2023

1	Nasarawa	Justice Sidi Bage Secretariat Conference Hall, Lafia	82	27 th July, 2023
2	Nasarawa	Ministry of Land and urban development office	23	8 TH SEPT., 2023
3	Edo	NIPOST Conferences Hall Siluka Road Benin City.	180	5 th Sept '023

4	Imo	State coordinator's office, National Agency for Food and Drug Administration and Control (NAFDAC) (Regulatory Office) Imo state.	16	13 TH SEPT 2023
5	Imo	Conference Hall of the National Directorate of Employment (NDE) Imo State Office	24	13 TH SEPT 2023
6	Benue	Conference hall, Ministry of Women Affairs and Vulnerable Group (MWVG) Imo State	103	20 TH & 21 ST Sept 2023
7	Edo	Ministry of education Nasarawa State office	20	25 TH SEPT., 2023
8	Benue	Conference Hall of Nigeria Security and Civil Defense Corps (NSCDC), Zone L Command Imo State	131	26 th SEPT., 2023
9	Edo	Road safety office Benin Edo State respected officer	28	28 TH SEPT., 2023
11	Nasarawa	(NDLEA STAFFS) Justice Sidi Bage Secretariat Conference hall, Lafia	30	28 TH SEPT., 2023
12	Kogi	INDUSTRIAL TRAINING G FUND CONF. HALL	65	October, 2023
13	Benue	CONFERENCE HALL OF THE OFFICE OF THE HEAD OF SERVICE, BENUE STATE	28	19 TH SEPT 2023

14	Edo	National Health insurance Authority St. Gabriel the Arch Angel Catholic church hall, Sapele road Benin City	50	20 th Sept 2023
15	Edo	Association of head of federal establishments Edo State. Edo Office	36	Sept 2023
16	Edo	Edo State Secretariat ground floor, Sapele Road Benin City	160	10 th and 12 th Oct, 2023
17	Nasarawa	Human Capital Development Agency Lafia conference hall	31	16 th October, 2023
18	Edo	Edo State Secretariat ground floor, Sapele Road Benin City	160	24 th Oct, 2023
19	AKWA IBOM	ATTENDANCE AT THE Association of Head of Federal Establishment Meeting, Akwa Ibom State Chapter.	72	25 th October, 2023
20	Benue	Conference Hall of the Ministry of Finance, Budget & Economic Planning of Benue State	51	25 th October, 2023
21	Benue	Lobby of the Office of the Office of Accountant General, Benue State	35	26 th October, 2023
22	Benue	Conference Hall of the min. of Information, Culture and Tourism	58	26 th October, 2023

23	Imo	Imo state Ministry of Women Affairs and Vulnerable Group (MWVG)	103	20th and 21st September, 2023
24	Imo	NSCDC	148	26th September, 2023
25	Imo	The Office of the Special Adviser (SA) to the Imo State Governor on Ethics	174	18th October, 2023
26	Imo	Catholic Youth Organization of Nigeria (CYON), St. Mark Catholic Parish, Federal Housing Estate Owerri	20	21st October, 2023
27	Imo	Nigeria Export Promotion Council (NEPC)	7	7th November, 2023
28	Imo	Office of the Head of Service, Imo state	53	31st January 2023
29	Bauchi	ALIKO DANGOTE COLLEGE OF HEALTH AND TECHNOLOGY	45	19th April, 2023
30	Bauchi	BRC Bauchi	56	24th May, 2023
31	Bauchi	JUDICIAL SERVICE COMMISSION	37	13th Sept, 2023
32	Bauchi	MINISTRY OF LABOUR SKILLS ACQUISITION CENTRE.	20	18th October, 2023
33	Bauchi	NEW RECRUITED PERSONNEL OF IMMIGRATION SERVICES BAUCHI COMMAND	75	12th December, 2023
34	Borno	NIGERIA INLAND WATER WAY OFFICES MAIDUGURI	10	12th December, 2023
35	Borno	NATIONAL BOUNDARY COMMISSION	7	12th December, 2023

36	Borno	FEDERAL PAY OFFICE	6	12th December, 2023
37	Oyo	FEDERAL FIRE SERVICE	20	12th December, 2023
38	Oyo	NIPOST	30	13th December, 2023
39	Oyo	FEDERAL RADIO CORPORATION	25	14th December, 2023
40	Oyo	LOCAL GOVERNMENT COMMISSION	20	15th December, 2023

CONCLUSION

The need to improve productivity of workers in the public sector is key to economic growth. The Productivity Awareness Lecture 'MDA PRESENTATION' is one of the platforms which the National Productivity Centre is using to promote and instill in the citizenry productivity consciousness. The goal of the programme is to imbibe productivity culture in workers.

The role of teachers in the lives of youths cannot be over emphasized therefore they need to be properly equipped with the right knowledge and capacity to transfer positive knowledge to their students.

PHOTO SPLASH



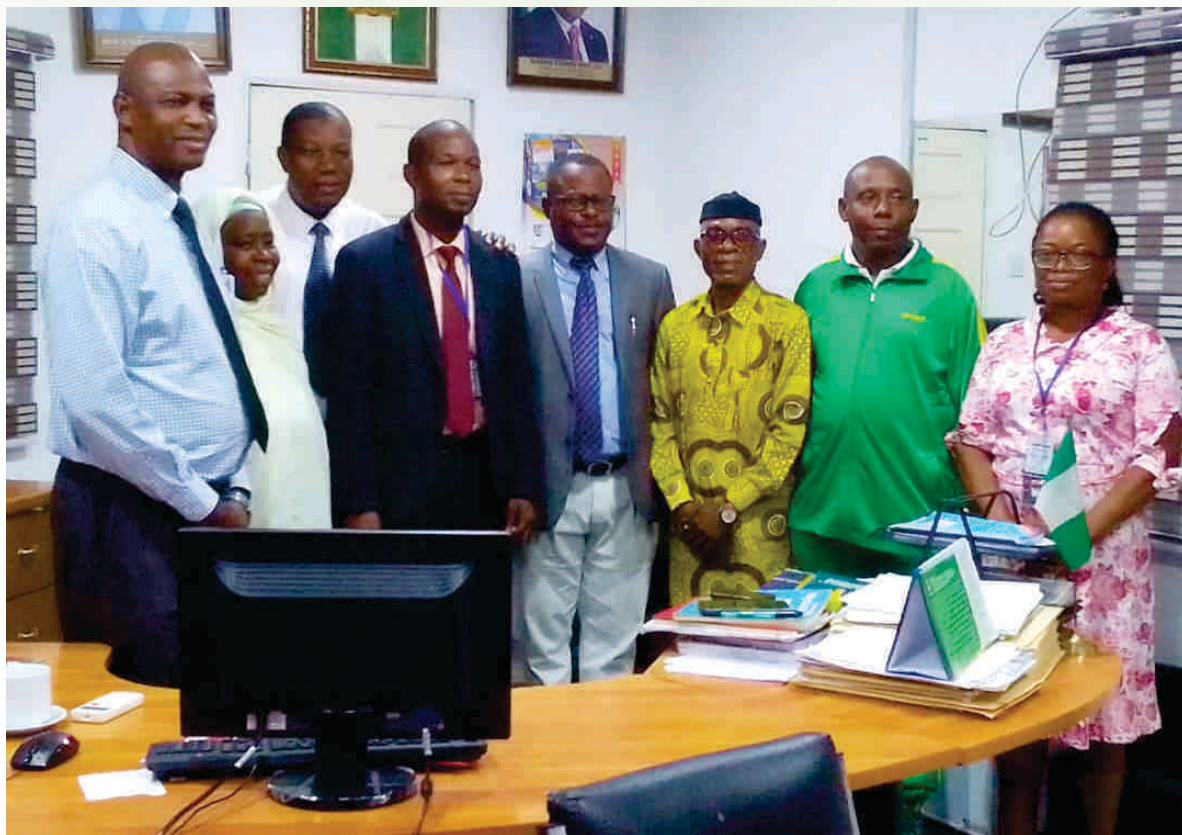
**Mr Ainoko Victor(SPRO) delivering a lecture to Staff of JSS Nyanya, Abuja
Staff of NPC and Staff of JSS Nyanya, Abuja**



NPC Staff and Teachers of JSS Lokogoma



Deputy Director Mr. Okonkwo M delivering a Lecture at JSS Lokongoma



NPC Staff with of Premiere College Lugbe, Abuja.



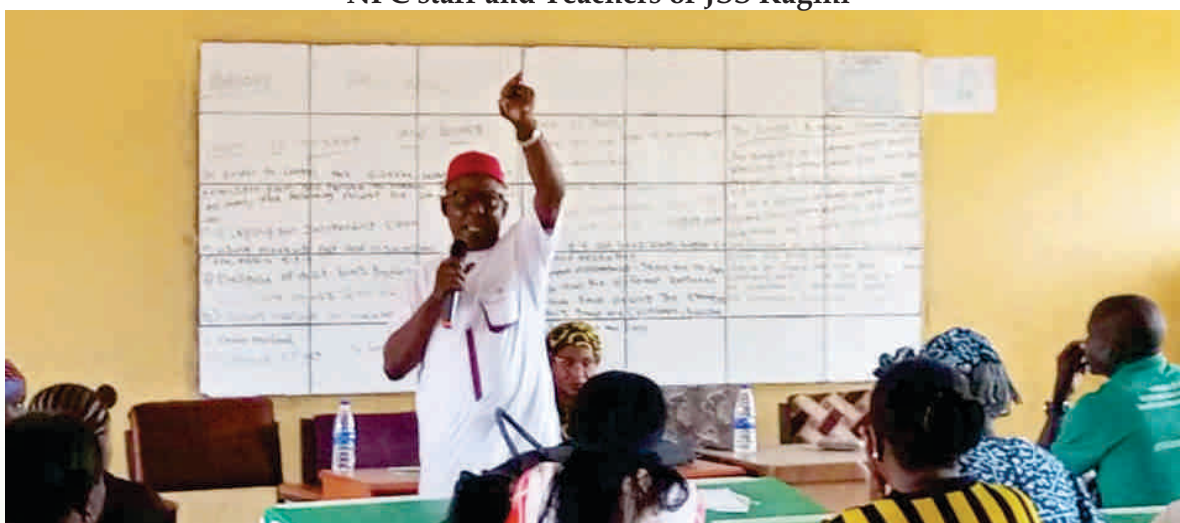
NPC STAFF and Teachers of JSS Kuje



Teachers of JSS Kuje during the lecture.



NPC staff and Teachers of JSS Kagini



Deputy Director Mr. Okonkwo M delivering his presentation.



Staff of JSS Hajj Camp Gwagwalada



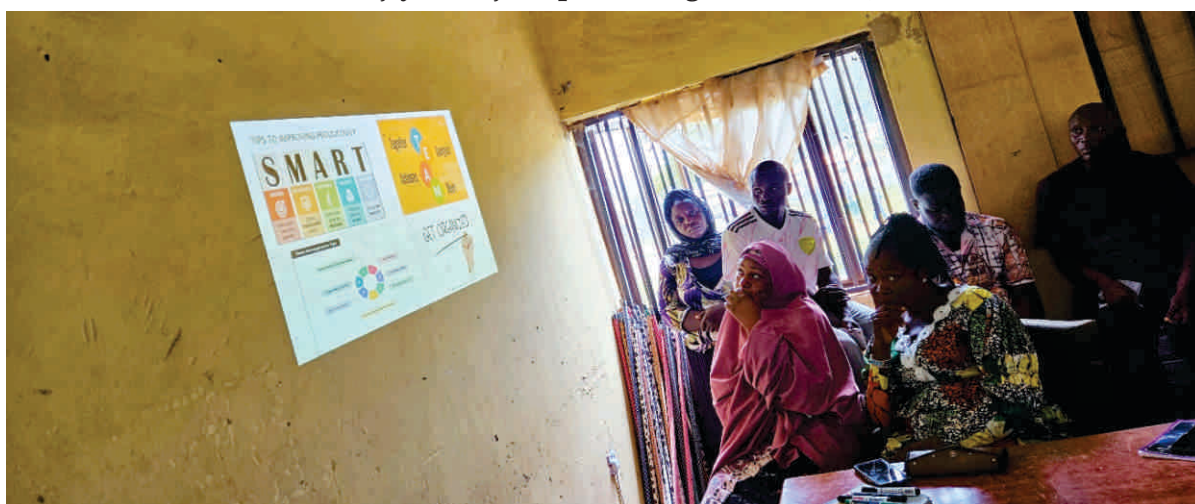
NPC Staff Led by the Deputy Director MR. Okonkwo M and Staff of JSS Hajj Camp



Director CAI, Hajiya Adaji M presenting a Lecture at JSS Gwa Gwa



Director CAI, Hajiya Adaji M presenting a Lecture at JSS Gwa Gwa



Staff of JSS Gwa Gwa during the MDA lecture



NPC Staff led by the Director CAI, Hajiya Adaji M. & Staff of JSS Gwa Gwa



The Director CAI Hajia Adaji M. delivering a Presentation at Premiere College Lugbe, Abuja Mr Johnson Isaac (SEO) media and Staff of JSS Giri, Abuja during a lecture.



Director CAI Hajiya Adaji M, Listening during a Lecture at JSS Dei Dei



**Assist. Director Chris C. Nwaeze During his Presentation at JSS DEI DEI
Teachers of JSS DEI DEI**



Assistant Director Mr. Nwaeze Chris delivering a lecture to Teachers of JSS Chika



NPC Staff with Teachers of JSS Chika, Abuja



Jss Kurudu Pictures



Pictures for JSS Kpeyegy



Premiere Academy Lugbe







NYSC FOR 22ND AUGUST, 2023





Across section of the NYSC at the Lecture





REPORT ON PROSIDES, MEY AND DRESS/DANGAIGAS (MDDAs)
SENSITIZATION/LECTURE FOR RUFID'S SERVANTS IN NIGERIA CONDUCTED



NYSC PRESENTATION FOR 9TH NOVEMBER



REPORT ON MINISTRIES, DEPARTMENTS AND AGENCIES (MDAs)
SENSITIZATION LECTURES CONDUCTED BY THE NATIONAL PRODUCTIVITY CENTRE





REPORT ON MINISTRIES, DEPARTMENTS AND AGENCIES (MDAs)
SENSITIZATION LECTURES CONDUCTED BY THE NATIONAL PRODUCTIVITY CENTRE



NIGERIA POLICE SENIOR OFFICERS





PHOTO SPLASH FROM STATES OFFICES

St. Marks International Secondary school, Owerri, Imo State .6th /10/2023





1. Abia State International Secondary School. 9th /10/2023.



Bishop Otubelu Secondary School, Uwani Enugu State.





1. Government Science Lafia, Nasarawa State. 2nd /11/2023.







Queens College Enugu, Enugu State. 3/11/2023







Lady Celina Secondary School Makurdi, Benue State





St. Marks Imo International Sec. School Imo State



Abdullahi Vocational Training School Lafia





Big Thinkers International Academy Aba, Abi State





MORE PICTURES FROM STATE OFFICES:





MORE PICTURES MDA LECTURES NASARAWA





REPORT ON MINISTRIES, DEPARTMENTS AND AGENCIES (MDAs)
SENSITIZATION LECTURES CONDUCTED BY THE NATIONAL PRODUCTIVITY CENTRE















MDA LECTURE AT NAFDAC



Group photograph of NAFDAC and NPC Imo Staff
Mrs. Joyce Binitie, State Coordinator making her delivery to the NAFDAC staff

PICTORIALS OF MDA LECTURES AT THE MINISTRY OF WOMEN AFFAIRS
AND VULNERABLE GROUP (MWVG)



Group Photograph with the senior and executive cadre staff of MWVG



NPC Imo state coordinator, Joyce Binitie making her presentations



Cross section of participants

MDA LECTURE AT NSCDC



Group photograph with the NSCDC

Cross section of officers and men of the NSCDC listening to the presentation





Cross section of officers and men of the NSCDC

PICTORIALS OF MDA LECTURES AT THE NIGERIA EXPORT PROMOTION COUNCIL (NEPC)



Group photograph with the NEPC Staff

The State Coordinator making her presentation



MDA LECTURE AT THE IMO STATE CIVIL SERVICE WEEK 2023



PICTORIALS OF THE PRODUCTIVITY AWARENESS LECTURE TO MEMBERS OF CATHOLIC YOUTH ORGANIZATION OF NIGERIA (CYON) AT ST MARKS CATHOLIC CHURCH

PICTORIALS OF THE PRODUCTIVITY AWARENESS LECTURE TO MEMBERS OF CATHOLIC YOUTH ORGANIZATION OF NIGERIA (CYON) AT ST MARKS CATHOLIC CHURCH



Group photograph with members of the Catholic Youth Organization of Nigeria (CYON) and NPC



The state coordinator, making her presentation to the participants

LAGOS STATE OFFICE



Presentation by the State Coordinator



Cross section of participants.



State Coordinator delivering her lecture



Lagos State Office during MDA Sensitization



Lagos State Office during MDA Sensitization at Power Oil



Below are Pictures From Benue State Office
NKST SECONDARY SCHOOL, MAKURDI BENUE STATE, 28TH NOVEMBER, 2023



PICTURE FROM BENUE STATE OFFICE



Below are Picture From Bauchi State Office



ALIKO DANGOTE COLLEGE OF HEALTH AND TECNLOGY BAUCHI

Borno State







5S GOOD HOUSEKEEPING

This is an important productivity tool for cleaning and organizing the work station and environment. It originated from Japan with five letter starting for S in Japanese for workplace productivity practices. Seiri (Sort), Seiton (Set in Order), Seiso (Clean), Seiketsu (Standardize) & Shitsuke (Discipline) to create a highly productive organization with highly productive people.

OBJECTIVE

- Increase Productivity
- Improve Quality
- Decrease Downtime
- Increase Safety
- Promote Communication
- Identifies Problems Quickly

METHODS

- 5S Promotion
- 5S Audit
- Visual Control
- 5S Improvement Activities
- 5S Award

CONTACT US:

Plot 2173, Cape Town Street, Productivity House, Wuse Zone 4, Abuja.

Tel: 0806 976 7259, 0803 311 6254.

Email: info@productivity.gov.ng, ngproductivity@yahoo.com

website: www.productivity.gov.ng



